

Name of Applicant _____

A Toe Truck Personnel System Application For Employment

Completion of this form in no way constitutes an offer of employment. The information requested is required to provide us with information necessary to consider you for the position for which you are applying.

Date of Application _____

PLEASE PRINT LEGIBLY OR TYPE ALL REQUESTED INFORMATION

Social Security Number: _____

Position for which you are applying _____ Date of Birth: _____

Last Name Prefix First Name Middle Name

Street Address City State Zip Code

Contact Phone Number(s) (Include Area Code) _____ Contact Email Address _____

Alternate Phone Number(s) _____

CONDITIONS OF CONSIDERATION FOR EMPLOYMENT

All information contained on the application is subject to verification. If applicable, A Toe Truck may conduct background checks including, but not limited to, work references, driving records, criminal conviction records and education attainment.

You may be subjected to a criminal background investigation for some positions. If applicable, your fingerprints may be sent to state and federal law enforcement agencies (DPS and CHP). All offers of employment and continued employment may be subject to a complete review of any criminal convictions you may have. Your failure to make a full and accurate disclosure of any prior conviction(s), or to answer the questions fully and accurately, may result in immediate termination from employment or the rejection of any pending application or offer from A Toe Truck.

BACKGROUND INFORMATION (ALL APPLICANTS)

ALL QUESTIONS MUST BE ANSWERED TRUTHFULLY AND COMPLETELY. "Crime" as used in this section means any and all felonies, misdemeanors and serious driving offenses, including but not limited to driving while under the influence of intoxicating liquor ("DUI") or drugs, extreme DUI, reckless driving, aggressive driving, racing/exhibition of speed, excessive (criminal) speed, leaving the scene of an accident, driving on a suspended, revoked or refused license or any other driving offense that is a misdemeanor (i.e., possible penalty for conviction includes imprisonment or jail time). "Crime" does not include minor (civil) traffic offenses. If you are not sure how to answer these questions, please ask a member of the Human Resources Department for assistance.

"Convicted" means you have been found guilty of a crime by a court or jury, or have pleaded guilty or nolo contendere ("no contest") to a crime and have been sentenced for a crime, whether imprisoned, incarcerated, placed on probation, fined or received a suspended sentence.

****NOTE: A criminal conviction(s) may or may not constitute an automatic disqualification for employment.**

Have you ever been convicted of any crime? Answer by writing "Yes" or "No" _____
If you have answered "yes" to this question, please give the details of offense(s) for which convicted, date(s) of conviction(s) jurisdiction(s) (Court, city, county, state, federal, foreign, or military), and disposition(s) on the attached supplemental sheet marked "Criminal Conviction History Form"

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Does the position you are applying for require you to drive a vehicle as part of your job responsibilities? If yes, please see attached supplemental form marked "Driver Form".

Can you provide verification of your eligibility to work in the U.S.? Yes No

Are you 18 years of age or older? Yes No

EDUCATION AND TRAINING

College, University, Trade or Business Schools	City, State (List campus attended)	Degree/Diploma Attained/Year	Hours Earned	Major Area of Study

Proof of your degree from an accredited College/University may be required upon hire.

Other Training: Name and Location of Institution	Topic of Training	Diploma/Certificate

List Current Licenses/Professional Registrations/Certificates	State Received	Expiration Date(s)

Do you currently, or have you ever worked for A Towing Co? Yes No
If yes, please list reason for leaving:

Have you ever been dismissed or allowed to resign in lieu of dismissal from a position for misconduct or unsatisfactory service? Yes No

If yes, describe the circumstances even if you did not agree with your employers decision:

EMPLOYMENT HISTORY

List all employers for the past three years beginning with the most recent first. Account for all time employed, including self employment.

HOURS PER WEEK	
DATES WORKED	FROM (Mo/Yr) _____ To (Mo/Yr) _____
EMPLOYER	SALARY
Company Name:	Starting: <input type="text"/> Ending: <input type="text"/> Per week, month, year
Address (No., Street, Suite No.)	Duties:
City, State, Zip	Supervisor's Name:
Phone Number:	Reason for Leaving:

HOURS PER WEEK	
DATES WORKED	FROM (Mo/Yr) _____ To (Mo/Yr) _____
EMPLOYER	SALARY
Company Name:	Starting: <input type="text"/> Ending: <input type="text"/> Per week, month, year
Address (No., Street, Suite No.)	Duties:
City, State, Zip	Supervisor's Name:
Phone Number:	Reason for Leaving:

HOURS PER WEEK	
DATES WORKED	FROM (Mo/Yr) _____ To (Mo/Yr) _____
EMPLOYER	SALARY
Company Name:	Starting: <input type="text"/> Ending: <input type="text"/> Per week, month, year
Address (No., Street, Suite No.)	Duties:
City, State, Zip	Supervisor's Name:
Phone Number:	Reason for Leaving:

If presently employed, may we contact your employer? Yes No

If you need additional space, please use the last sheet of this application.

Please list any other names you may have used while employed.

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I certify that all the information provided herein is true and complete to the best of my knowledge. I agree and understand that omissions, misstatements and falsifications may cause forfeiture on my part of all eligibility to any employment with A Toe Truck and may be cause for rejection of this application, removal of my name from eligibility lists, or dismissal from employment. In addition, I give A Toe Truck the right to investigate and verify any information obtained through the application process. Permission is granted and I release from any and all liability any employer, agency, individual or educational institution assisting A Toe Truck in providing relevant, job related information that will assists in the process.

My signature below certifies that I have read and understand this application and agree to the terms and conditions outlined in this document.

Applicant's Signature

Date

Printed Name

A Toe Truck is a Reasonable Accommodation Employer.

Persons with a disability may request a reasonable accommodation by contacting the Agency Human Resources Office. Requests should be made as early as possible to allow time to arrange the accommodation.

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A Toe Truck Driver Form

I understand to operate a personally owned vehicle or fleet motor vehicle for the furtherance of business purposes, I must have an acceptable driving record and complete applicable driver training as required by Arizona Administrative Code R2-10-207(12).

I understand the Driver Protection Privacy Act of 1994, amended September 1997, prohibits the release of my Motor Vehicle Record for other than matters of motor vehicle or driver safety.

I understand I may be asked and would be responsible for providing a copy of my thirty-nine month motor vehicle record history if I do not have a current Arizona driver license.

Name (print as it appears on your driver license)

Do you have a current valid U.S. driver license? Yes No

State Issuing and Driver License Number

Do you have a current valid U.S. commercial driver license? Yes No

State Issuing and Driver License Number

Signature Date

REFERENCES

List 3 Business References:

Company Name: _____ Phone#: _____

Contact Name: _____ Position: _____

Company Name: _____ Phone#: _____

Contact Name: _____ Position: _____

Company Name: _____ Phone#: _____

Contact Name: _____ Position: _____

List 3 Personal References:

Name: _____ Phone#: _____

Relationship: _____

Name: _____ Phone#: _____

Relationship: _____

Name: _____ Phone#: _____

Relationship: _____